



106 Washington Avenue, Oshkosh, Wisconsin 54901-4985

MEMORANDUM

DATE: August 16, 2022
TO: Oshkosh Public Library Board of Trustees
FROM: Jeff Gilderson-Duwe, Library Director
RE: 2023 Library Operating Budget Proposal

Creating a budget proposal is always an attempt to predict the future. Many factors have made predicting the budget future of 2023 more difficult than for any year in recent memory. Several key budget data elements for 2023 are as yet uncertain. I am grateful for the Library Board's guidance at the August 11 special meeting, which allowed me to submit an operating budget proposal with confidence of board support.

Whether this proposal will find support from the City Manager and the Common Council remains to be seen. Library Board President Bill Bracken and I will discuss the budget proposal with City Manager Rohloff on September 8, 2022. Major features of the proposed budget are as follows:

Revenue:

Total Non-Levy Revenue:	\$ 1,104,500
Total Levy Request:	\$ 2,904,400
Total Revenue	\$ 4,008,900

Non-Levy Revenue: Winnebago County revenue in 2023 is projected to increase by \$75,700 (7.4%) over the 2022 level.

Levy Revenue: The proposed levy request for 2023 is in increase of \$ 111,700 (4.0%) over 2022. This levy request was submitted upon the advice of the Library Board at its Special Meeting of August 11, 2022.

Expenditures:

Total Proposed Expenditures: \$ 4,008,900

Personnel: Total budgeted wages and fringe benefits expenditures are proposed to increase by \$232,200 (8.1%) compared with the amount budgeted for 2022.

Significant aspects of proposed 2023 personnel expenditures include: 1) 4.0% across the board adjustment to the Library salary matrix (i.e., a base adjustment of 3.0% plus 1% achieved by shifting funds previously used for annual performance pay to the pay matrix); 2) Elimination of the separate pay plan for Library part-time pages by moving them into Pay Grade A of the pay matrix. This will raise base pay for Pages to \$13.61 per hour; and 3) A significant increase to health insurance costs (yet to be finalized).

"A Library in Every Life"

Non-Personnel: Total budgeted non-personnel operating costs are proposed to decrease by \$41,500 (4.3%). Due to a comprehensive revision of expenditure budget account codes by the City of Oshkosh in the first quarter of 2022, estimating year-end expenditures and predicting 2023 expenditures has become very difficult. The most notable element in the proposal is a \$43,200 (13.1%) decrease in spending for Library Materials. This measure was taken in order to submit a balanced budget proposal to the City Manager.

Total Personnel Expenditures	\$ 1,104,500
<u>Total Non-Personnel Expenditures:</u>	<u>\$ 2,904,400</u>
Total Expenditures	\$ 4,008,900